



**GRAND PRAIRIE HOTEL DEVELOPMENT CORPORATION**  
**CITY HALL - COUNCIL BRIEFING ROOM, 300 W. MAIN STREET**  
**MONDAY, JUNE 12, 2023 AT 3:00 PM**

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**AGENDA**

**CALL TO ORDER**

**AGENDA ITEMS**

1. Meeting Minutes Tuesday, February 21, 2023, Grand Prairie Hotel Development Corporation
2. Resolution of the Board of Directors of Grand Prairie’s Hotel Development Corporation to appoint a new Treasurer.

**EXECUTIVE SESSION**

*The Grand Prairie Hotel Development Corporation may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss any of the following:*

- (1) Section 551.071 “Consultation with Attorney”*
- (2) Section 551.072 “Deliberation Regarding Real Property”*
- (3) Section 551.074 “Personnel Matters”*
- (4) Section 551.087 “Deliberations Regarding Economic Development Negotiations.”*

**CITIZEN COMMENTS**

*Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.*

**ADJOURNMENT**

The Grand Prairie City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8029 or email (tharbin@gptx.org) at least three (3) business days prior to the scheduled meeting to request an accommodation.

*Certification*

*In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A., the Grand Prairie Hotel Development Corporation agenda was prepared and posted June 9, 2023.*



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*Terrence Harbin, Senior Financial Analyst /  
Finance & Budget Department*



**CITY OF GRAND PRAIRIE  
HOTEL DEVELOPMENT  
CORPORATION  
COMMUNICATION**

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**MEETING DATE:** 06/12/2023

**PRESENTER:** Terrence R. Harbin, Senior Financial Analyst

**TITLE:** Approval of Meeting Minutes Tuesday, February 21, 2023

**REVIEWING  
COMMITTEE:**

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**SUMMARY:**

February 21, 2023, Meeting Minutes Approval



**GRAND PRAIRIE HOTEL DEVELOPMENT  
CORPORATION**  
CITY HALL - COUNCIL CHAMBERS, 300 W. MAIN STREET  
TUESDAY, FEBRUARY 21, 2023 AT 4:00 PM

## MINUTES

### CALL TO ORDER

*Chairman Jeff Copland called to order the Grand Prairie Hotel Development Corporation meeting at 4 p.m. on Tuesday, February 21, 2023, in City Hall - Council Briefing Room, 300 W. Main Street.*

### AGENDA ITEMS

1. Approval of Meeting Minutes Tuesday, December 13, 2022

*Bill Hills moved, seconded by Jacquin Headen to approve the minutes of Tuesday, December 13, 2022. The motion carried unanimously.*

2. Designate City Manager or his designee for administrative management and approval authority as required for items contained in the Hotel Management Agreement with Concord GPHCC Management, LLC.

*Gary Yakesch provided an overview describing the purpose of the Designate City Manager or his designee for administrative management and approval authority as required for items contained in the Hotel Management Agreement with Concord GPHCC Management, LLC. Vicechair Jacquin Headen moved, seconded by Duane Strawn to approve Designate City Manager or his designee for administrative management and approval authority as required for items contained in the Hotel Management Agreement. The motion carried unanimously.*

3. Epic Central Entertainment Presentation

*Zane King - Creative Producer at Epic Central, provided a brief overview of the opening of Epic Central. Zane stated there was a delay in the restaurant's opening; however, the Epic Central site is to open February 27th and 28th, and Loop 9 is scheduled to open March 8th through the 19th for a soft opening coupled with spring break activities. Afterward, Chairman Jeff Copland and Vicechair Jacquin Headen requested a "Coming Soon" banner with a QR code to inform the public of restaurant opening dates to activate the Epic Central space.*

### EXECUTIVE SESSION

*The Grand Prairie Hotel Development Corporation may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss any of the following:*

- (1) Section 551.071 "Consultation with Attorney"
- (2) Section 551.072 "Deliberation Regarding Real Property"

- (3) *Section 551.074 “Personnel Matters”*
- (4) *Section 551.087 “Deliberations Regarding Economic Development Negotiations.”*

*There was no executive session.*

**CITIZEN COMMENTS**

*Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.*

There were no citizen comments.

**ADJOURNMENT**

Chairman Jeff Copeland adjourned the Grand Prairie Hotel Development Corporation meeting at 4:22 p.m.

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*Bill Hills, Secretary*



**CITY OF GRAND PRAIRIE  
HOTEL DEVELOPMENT  
CORPORATION  
COMMUNICATION**

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**MEETING DATE:** 06/12/2023

**PRESENTER:** Terrence R. Harbin, Senior Financial Analyst

**TITLE:** Grand Prairie Hotel Development Corporation Director  
Removal/Appointment

**REVIEWING  
COMMITTEE:**

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**SUMMARY:**

Steven Cherry will be considered for appointment to the EpicCentral Hotel Development Corporation to replace Duane Strawn on the Board of Directors.

**FINANCIAL CONSIDERATION:**

None.



**CITY OF GRAND PRAIRIE  
HOTEL DEVELOPMENT  
CORPORATION  
RESOLUTION**

**MEETING DATE:** 06/12/2023

**PRESENTER:** Terrence R. Harbin, Senior Financial Analyst

**TITLE:** Resolution of the Board of Directors of Grand Prairie's Hotel Development Corporation to appoint a new Treasurer.

**REVIEWING COMMITTEE:**

**SUMMARY:**

On April 30, 2023, Duane Strawn retired from the City of Grand Prairie, Texas. According to Article III of the Bylaws, the Hotel Development Corporation shall elect a new officer to fill any vacancy among the Board of Directors. With the vacancy of Treasurer, the Hotel Development Corporation must replace Duane Strawn since Duane Strawn was appointed Treasurer. The Board of Directors appoints Steven Cherry as the newly elected Treasurer.

**FINANCIAL CONSIDERATION:**

None.

**BODY**

**A RESOLUTION OF THE CITY OF GRAND PRAIRIE HOTEL DEVELOPMENT CORPORATION, APPOINTING A NEW TREASURER**

**WHEREAS**, Article III of the Bylaws of the Grand Prairie Hotel Development Corporation provides that the Board of Directors shall elect a President, Vice President, Secretary and Treasurer for the Corporation; and

**WHEREAS**, in the event of vacancy in any office elected pursuant to Article III shall be filled by a vote of majority of the entire Board and shall be for the remainder of the then current term of office;

**NOW THEREFORE, BE IT RESOLVED, BY THE CITY OF GRAND PRAIRIE HOTEL DEVELOPMENT CORPORATION THAT:**

**SECTION 1.** The following officer of the Corporation have been elected in accordance with the Article III of the Bylaws of the Corporation, with terms ending on June 12, 2025:

Treasurer – Steven Cherry

**SECTION 2.** This Resolution shall become effective immediately upon its passage.

**PASSED AND APPROVED BY THE GRAND PRAIRIE HOTEL DEVELOPMENT CORPORATION OF THE CITY OF GRAND PRAIRIE, TEXAS, ON THIS THE 12<sup>th</sup> DAY OF June 2023.**